

Livermore Area Recreation and Park District

Staff Report

TO: Chair Furst and Board of Directors

FROM: Mathew Fuzie, General Manager

PREPARED BY: Linda VanBuskirk, Executive Assistant to the General Manager

DATE: February 28, 2024

SUBJECT: California Special Districts Association Board of Directors
Call for Nominations – Bay Area Network – Seat A

RECOMMENDATION: That the Board of Directors consider whether to nominate, by resolution, a fellow LARPD Director or the General Manager for election to the California Special Districts Association (CSDA) Board of Directors –Seat A, Bay Area Network, for the 2025-2027 term.

BACKGROUND: CSDA has an opening on its state Board of Directors for a representative from LARPD’s area (Bay Area Network – Seat A). The incumbent, Chad Davisson, CSDM, General Manager at Ironhouse Sanitary District, is running for re-election. The attached memorandum from CSDA calls for nominations and describes the responsibilities of serving on the CSDA Board, as well as the nomination procedures.

The deadline for receiving nominations is April 10, 2024. Staff will send the nomination form and supporting documentation if the Board nominates a candidate.

Attachment: CSDA Memorandum, 2024
Draft Board Resolution

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CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS - SEAT A

Deadline: Coastal Network April 20, 2024. All other Networks April 10, 2024.

The California Special Districts Association Elections and Bylaws Committee is looking for independent special district board members or their general managers who are interested in leading the direction of CSDA for the 2025 - 2027 term.

The leadership of CSDA is elected from its [six geographical networks](#). Each of the six networks has three seats on the board with staggered 3-year terms. Candidates must be affiliated with an independent special district that is a CSDA Regular Member in good standing and located within the geographic network they seek to represent.

The CSDA Board of Directors is the governing body responsible for all policy decisions related to CSDA's member services, legislative advocacy, education and resources. The CSDA Board of Directors is crucial to the operation of the association and to the representation of the common interests of all California's special districts before the Legislature and the State Administration. Serving on the board requires one's interest in the issues confronting special districts statewide.

Commitment and Expectations:

- Attend all board meetings, usually 4-5 meetings annually, at the CSDA office in Sacramento.
- Participate on at least one committee, meets 3-5 times a year at the CSDA office in Sacramento. (CSDA reimburses directors for their related expenses for board and committee meetings as outlined in board policy.)
- Attend, at minimum, the following CSDA annual events: Special Districts Legislative Days - held in the spring, and the CSDA Annual Conference - held in the summer/fall. (CSDA does **not** reimburse travel-related expenses for the two conferences even if a board or committee meeting is held in conjunction with the event; however, does comp registration for the two events.)
- Complete all four modules of CSDA's Special District Leadership Academy within 2 years of being elected. (CSDA does **not** reimburse expenses for the academy classes even if a board or committee meeting is held in conjunction with the event.)
- Complete Annual Chief Executive Officer Evaluation.

Please review the [CSDA Board Policy 2.16 Board Commitments & Responsibilities](#).

Nomination Procedures:

Any Regular Member in good standing is eligible to nominate one person, a board member or managerial employee (as defined by that district's Board of Directors) for election to the CSDA Board of Directors. **A copy of the member district's resolution or minute action along with the Candidate Information Sheet must accompany the Nomination Form. The deadline for receiving nominations is April 10, 2024 for all networks, except for the Coastal Network.** In the Coastal Network, there is also a vacant position for Seat B. Therefore the call for nominations deadline has been extended to April 20, 2024.

[Candidate Information Sheet Here](#)

[Nomination Form Here](#)

Nominations and supporting documentation may be mailed or emailed.

Mail: 1112 I Street, Suite 200, Sacramento, CA 95814

Fax: 916.442.7889

E-mail: amberp@csda.net

Once received, nominees will receive a candidate's letter. The letter will serve as confirmation that CSDA has received the nomination and will also include campaign guidelines.

CSDA will begin electronic voting on June 10, 2024. All votes must be received through the system no later than 5:00 p.m. July 26, 2024. The successful candidates will be notified no later than July 30, 2024. All selected CSDA Board Members will be introduced at the Annual Conference in Indian Wells, CA in September 2024.

Expiring Terms - All Seat A

Northern Network – Greg Orsini, Director, McKinleyville Community Services District*

Sierra Network – Noelle Mattock, El Dorado Hills Community Services District*

Bay Area Network – Chad Davisson, CSDM, General Manager, Ironhouse Sanitary District*

Central Network – Patrick Ostly, General Manager, North of River Sanitary District*

Coastal Network – Elaine Magner, Director, Pleasant Valley Recreation & Park

District*

Southern Network – Jo MacKenzie, Director, Vista Irrigation District*

(* = Incumbent is running for re-election)

CSDA will be using a web-based online voting system allowing your district to cast your vote easily and securely. *Electronic Ballots will be emailed to the main contact in your district June 10, 2024.* All votes must be received through the system no later than 5:00 p.m. July 26, 2024.

Districts can opt to cast a paper ballot instead; but you must contact Amber Phelen by e-mail amberp@csda.net **by April 10, 2024** in order to ensure that you will receive a paper ballot on time.

CSDA will mail paper ballots on June 10, 2024 per district request only.

If you have any questions, please contact Amber Phelen at amberp@csda.net

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**THE BOARD OF DIRECTORS
OF THE
LIVERMORE AREA RECREATION AND PARK DISTRICT**

RESOLUTION NO. 28xx

**A RESOLUTION NOMINATING _____
FOR ELECTION TO THE CSDA BOARD OF DIRECTORS**

BE IT RESOLVED that the Board of Directors, as the governing body of the Livermore Area Recreation and Park District, hereby nominates _____, _____ for election to the CSDA Board of Directors–Bay Area Network, Seat A for the 2025-2027 term.

ON MOTION of Director _____, seconded by Director _____, the foregoing resolution was passed and adopted this 28th day of February, 2024, by the following roll call vote:

AYES: *Directors* ()
NOES:
ABSTENTIONS:
ABSENT:

Approved this 28th day of February, 2024,

David Furst
Chair, Board of Directors

ATTEST:

Mathew L. Fuzie
General Manager and ex-officio Clerk
to the Board of Directors